

DRAFT MINUTES

Minutes of the Appleshaw Parish Council Meeting held on Thursday 1ST November 2018 in the Appleshaw Village Hall, Appleshaw at 7.30pm.

Present: Cllr Mrs A Cowlin – Chairman
Cllr Mrs J Hopkins
Cllr Dr G Legg
Cllr Mr S Bloyce
Cllr Mr D Green
Richard Waterman – Parish Clerk
Borough Councillor Mrs P Mutton
Members of the Public – 5

Apologies: Cllr Mr S Caddy – Vice Chairman and County Councillor Mrs Z Brooks.

DECLARATION OF INTEREST

Cllr Mrs A Cowlin, ARC, Flower Show, Appleshaw Web Site and WI;
Cllr Mrs J Hopkins, Village Hall;

PARISH COUNCIL VACANCIES

The Chairman reported that the Parish Council still have two vacancies that can be filled by co-option. This will be mentioned in ARC.

PARISH CLERK VACANCY

The Chairman reported that there have been two applicants for the Clerk's job to date. The Chairman has advertised the position on the Appleshaw Web Site and will advertise the Clerk's vacancy in ARC. The Chairman will speak to the applicants first before interviewing the applicants with the Vice Chairman.

MINUTES OF THE PREVIOUS MEETING

The Chairman signed the minutes of the September meeting as a true record.

FINANCE.

Financial Statement as at 1st November 2018

Expenditure October and November 2018

Richard Waterman	Wages – October	£180.00
Richard Waterman	Wages – November	£180.00
Mr B Pearce	Grass Cutting (R)	£ 80.00
Premier Grounds Maint	Materials/digger hire	£397.99
A Cowlin	Refund Bench	£233.99
Came and Company	Insurance	£691.79
PKF Littlejohn LLP	Audit	£240.00
Mr C Wilkins	Grass Cutting	£920.35
		<u>£2,924.12</u>

INCOME

Allotment Fees	£ 10.00
TVBC ½ Precept	£4,750.00
	<u>£4,750.00</u>

Summary of Accounts 2018/2019

Opening Balance 1st April 2018 = £ 8,236.50

Plus Income – April and May	£ 4,802.22
Income - August and Sept	£ 180.00
Income - October and Nov	£ 4,750.00
	= £17,978.72
Less Expenditure	
April and May	£719.68
June and July	£3,950.19
Aug and Sept	£ 812.00
Oct and Nov	£2,924.12
	= £8,405.99
	= £9,572.73

FUNDS AVAILABLE

Allotments	=	£ 864.09
Parish Council	=	£8,708.64
	=	£9,572.73

2017/2018 AUDIT

The Clerk reported that PKF Littlejohn the Auditor has signed off the Annual Governance and Accountability Return for the Year 2017/2018.

‘On the basis of our review sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.’

The Chairman will put the required documents on the Appleshaw Web Site.

PLANNING

There were no new Planning Applications to discuss. The Chairman reported that a tree application in Barncroft had slipped through the net. Cllr Dr G Legg stated that tree applications are always dealt with by the TVBC Tree Officer who has the expertise. The Parish Council don't have the knowledge to deal with this type of application and he felt that they should leave decisions to TVBC. The Chairman still felt that we should be consulted.

LENGTHSMAN

The Lengthsman has completed all the jobs on the list submitted apart from Cleaning the Road Signs, reinstating the verge damaged by the School Bus at Redenham and reinstating the verge which has been cut up on the triangle in front of Appleshaw House.

The Lengthsman Co-ordinator has stated that Appleshaw have nearly used up their hours but there are additional hours available within the Cluster if they wished further jobs to be done before the end of the financial year.

GRASS CUTTING

Cllr Mr D Green provided the following estimated costs for TVBC to take on the Grass cutting contract using their equipment.:

Playing Field	20 cuts at £120 per cut	£2,100
Village Green and Greensey	15 cuts at £140 per cut	£2,100
Cemetery 1 st and 3 rd	15 cuts at £140 per cut	£2,100
Cemetery 2 nd and 2/3	4 cuts at £280 per cut	£1,120
White House Bus Stop	Estimated	£250
Appleshaw Sign	Estimated	£250
		£7,920

Mr C Wilkins labour costs to date £2,863.44

Repairs and Service of Mowers 18/19 to date £ 726.89
£3,590.33

It was agreed that two other quotes will be obtained for comparison. This was discussed at length. It was agreed to continue for another year with Mr C Wilkins using the Parish Council's equipment to review the Grass cutting at the end of next year. The Parish Council will set aside money in the 2019/2020 budget to start building up a fund to purchase new grass cutting equipment if they decide to continue in this vein.

Cllr Mrs J Hopkins reported that the Cricket Team are now talking to Mr C Wilkins directly and the problems that occurred this season should not recur.

Cllr Mrs P Mutton confirmed that Test Valley Borough Council do not sell off their old equipment once a year as reported by Mr John Brewer at the September meeting.

ALLOTMENTS

Cllr S Bloyce has reported that he is looking at the rules and regulations for other allotments in the area with the view of up-dating the Appleshaw rules and regulations. Mr T Burden at the Walnut Tree has agreed to trim back the overhanging branches from his tree that are causing shading, over the winter.

Cllr S Bloyce reported that there is one allotment vacant and he a potential tenant coming to view the plot the following weekend. A tenant who already has three allotments has asked if he could please have a fourth. It was agreed that an advert will be placed on the Web Site and in ARC informing residents that Appleshaw do have allotments and a vacancy, to gauge if there is a need before allocation. The Chairman suggested that the Parish Council's policy on multi tenancies needs to be looked at when the allotment rules are up-dated.

FOOTPATHS

Cllr J Hopkins had nothing new to report. Cllr Mrs J Hopkins has spoken to Footpath Officer at HCC and the landowner about the height of the stiles in line with Barncroft.

LITTER PICKING

The Litter Pick held on 28th October 2018 was a great success. The Chairman thanked all concerned and thought the village looked excellent. A letter of thanks to those who attended will be put in ARC.

BOROUGH COUNCILLOR MRS P MUTTON

Cllr Mrs P Mutton had nothing further to report.

PARISH COUNCILLOR'S REPORTS

CLLR MR S BLOYCE – Reported that he was concerned about the recent anti-social behaviour that has been going on in Greensey. There are problems with new owners and a dropped kerb that is causing major problems with parking in the close. A dispute over a fence was also mentioned.

Members of the Public informed the Parish Council of the problems they are experiencing and the loss of two parking spaces. It was also mentioned that a tenant due to move out of a property has been told by Aster that they intend to sell the property when it becomes vacant.

Cllr Mrs P Mutton suggested that neighbours contacted Planning Enforcement at Test Valley Borough Council, they will come and look at the site to see if any planning regulations have been breached.

The Chairman stated that whilst the Parish Council are extremely sympathetic to the problems in Greensey regrettably there is nothing they can do. It was suggested that when there are altercations that the Police are called on 101 as each telephone call is logged.

The Chairman to write to again to the Director of Aster Properties raising the concerns of the Parish Council over the selling of properties.

CLLR MRS J HOPKINS – Reported that the move of the properties in Ragged Appleshaw from Penton Grafton Parish to Appleshaw Parish has been approved by TVBC. This now goes to the Boundary Commission for their approval. Cllr Mrs P Mutton stated that conformation of the changes should be received by the end of the year.

Cllr Mrs J Hopkins reported that she would be attending a Test Valley resilience meeting on the 3rd November 2018.

MEMBERS OF THE PUBLIC

Sue Ellen Elliot briefly spoke about the Play Area and providing outdoor Gym equipment. Sue Ellen Elliot stated that she will speak to Cllr Mr S Caddy for an up-date. The Clerk confirmed that there is £4,700 of 106 development money available for Appleshaw. It was stressed that the Parish Council is not un-sympathetic with the need for activities for older children/adults but the Playing Field is not within their control, they can only report the comments made to the Trustees of the Playing Field.

There was much discussion regarding dog fouling on the Playing Field, with a suggestion that dogs should be kept on leads on the Playing Field. This suggestion will be forwarded to the Playing Field Trustees. Furthermore, Cllr Dr G Legg will prepare an article for ARC which will be signed by the Chairman concerning dog fouling on the Playing Field.

Mr John Brewer raised the following issues: -

- The state of the Play Area fence – Mr Brewer stated that he has repaired several of the posts and will repair the remaining posts. The Chairman thanked him.
- An additional dog bin near the School – The Clerk reported that this has been ordered from TVBC. A site was identified by Cllr Dr G Legg
- Fencing around the Playing Field – This has been reported to the Playing Field Trustees.
- Village Clock – The Chairman will speak to the owners of the Old Vicarage regarding electrification of the clock.
- Cricket Club have repaired the cricket square and have dumped turf around the Playing Field – This will also be reported to the Playing Field Trustees.
- Pot Holes in Old School Lane – Cllr Mrs Z Brooks has inspected and reported the potholes.
- Blocked drains in Ragged Appleshaw – Cllr Dr G Legg reported that Highways have been out on several occasions to clear out the drains, but the problem has not been solved. Highways will be contacted again and asked to come and solve the problem.
- Questions on the administration of the Lengthsman Scheme were asked. The Clerk at Penton Mewsey is the Cluster administrator and runs the scheme.
- New signs with the contact number will be required on the Play Area fencing when the Clerk changes. This was noted.
- Mr Andy Burgess has a Basket Ball Post that he is willing to donate to the Play Area. This information will be passed on to Cllr Mr S Caddy.

The Chairman stated that in future if Mr Brewer had a list of points, he wished to raise they must be submitted to the Chairman before the meeting to give the Parish Council time to answer.

CORRESPONDENCE

There were no items of correspondence.

CLOSE OF THE MEETING

The Chairman thanked everyone for coming and closed the meeting, after wishing everyone a Merry Christmas!

DATE OF THE NEXT MEETING

10th January 2019 in the Village Hall at 7.30pm

DATES OF THE 2019 MEETINGS

10th January

7th March
2nd May
4th July
5th September
7th November