

**Minutes of the Appleshaw Parish Council Meeting held on
Thursday 1st September 2016 in
the Appleshaw Village Hall, Appleshaw at 7.30pm.**

Present: Cllr Mrs A Cowlin – Chairman
Cllr Mr J Clement – Vice Chairman
Cllr Mrs J Hopkins
Cllr Mr D Green
Richard Waterman – Parish Clerk
PCSO Dave Trowbridge
Parishioners – 2

Apologies: Cllr Mrs R Bass, County Councillor Mrs Z Brooks and Borough Councillors Mrs P Mutton and Mr P Lashbrook.

DECLARATION OF INTEREST

Cllr Mrs A Cowlin, ARC, Flower Show and WI; Cllr Mrs J Hopkins, Village Hall.

MINUTES OF THE PREVIOUS MEETING.

The Chairman signed the minutes of the previous meeting as a true record. Seconded by Cllr Mrs J Hopkins.

Matters arising:

DEFIBRILLATOR – The Chairman reported that it had not been possible to organise a demonstration on the use of the defibrillator at the Fête. The Appleshaw defibrillator is designed for ease of use and is fully automated, telephone guidance is also given through the Ambulance Service when 999 is called.

The Chairman suggested that instructions are put in the latest addition of ARC and repeated again in November when a free copy is delivered to every household in the Parish. The majority of the Parish Council thought this a good idea.

APPLESHAW PCC – A letter of thanks has been received from Appleshaw PCC for the contribution made towards the use of the Church for Parish Council meetings

PLANNING

Rear Extension at Bridge Cottage – NO OBJECTION.

16/01864/FULLN and 16/01865/LBWN – Installation of security lights and cameras – Redenham House, Redenham Park – NO OBJECTION.

CERT UP-DATE.

Cllr Mrs J Hopkins reported that the CERT Team met in July to discuss budgets for equipment. Shipton Bellinger were successful with their application for funding for equipment from SSE. A grant for equipment for the remaining 7 parishes will be submitted to SSE. Cllr Mrs J Hopkins and Cllr Mrs R Bass will keep the Parish Council informed of any progress.

Cllr Mrs J Hopkins has sent a draft Appleshaw Emergency plan to the Parish Councillors.

The Chairman thanked Cllr Mrs J Hopkins for her report and suggested that when the Parish Councillors have read the draft emergency plan that a meeting is held to discuss the document.

GRASS CUTTING

The Parish Council discussed the grass cutting.

- Everyone agreed that Chris Wilkins is doing a good job but the work now needed to be spit to ensure that continuity is maintained through the cutting season.
- The Clerk has spoken to Mr Matt Townsend about possibly taking on the cutting of the Graveyard and Cemetery. A site meeting will be organised in the Autumn to discuss the specification.
- The Clerk and Cllr Mr D Green will investigate the purchase of gang mowers that can be towed behind the tractor. The possibility of purchasing a second-hand gang mower from Hurstbourne Priors Cricket Club is also being investigated.

PARISH COUNCILLORS RESPONSIBILITIES

The Chairman suggested the following responsibilities:

Finance, I.T. and Highways – Cllr Mrs A Cowlin

Redenham – Cllr Mr J Clement

Footpaths – Cllr Mrs J Hopkins

Planning – Cllr Mrs A Cowlin, Cllr Mr J Clement and Cllr Mrs R Bass

CERT – Cllr Mrs J Hopkins and Cllr Mrs R Bass

Village Maintenance – Cllr Mr D Green

Village Hall – Cllr Mrs R Bass

School – Cllr Mrs R Bass

Play Area and Allotments - Parish Clerk

Agreed.

FINANCE

EXPENDITURE - August and September 2016

Richard Waterman	Wages - August	£180.00
Richard Waterman	Wages - September	£180.00
MPM	Mower Blade	£107.63
Mr B Pearce	Grass Cutting	£120.00
Ben Teasdale	Fitting Defibrillator	£140.00
BDO LLP	Audit	£120.00
Playsafety Ltd	Play Area Inspection	£96.60
Mr D Cook	Mower Repair	£74.82
R.N. Waterman	Expenses and OA ½ Year	£127.00
		£1,146.05

BANK BALANCE

After above movements have been deducted and added: -
£7,098.13

BANK ACCOUNTS

Allotments Account = £ 844.09
Current Account = £7,098.13
£7,942.22

AUDIT

The Clerk reported that the Audit of the 2015/2016 Accounts has been signed off by the Auditor. The Auditor has raised the following issue on the Audit Form and minutes:

“A minute reference has been entered in Section 1 and Section 2, which is incorrect”. The statements were approved and the minute’s reference should be Finance.

The Clerk is not sure what this means and will contact the Auditor for clarification and report back to the Chairman prior to reporting at the next meeting.

VILLAGE HALL REPORT

Cllr Mrs J Hopkins reported that the outside of the Village Hall has now been painted. All agreed it looked better. The Hall floor is now being looked at.

POLICE REPORT - PCSO DAVID TROWBRIDGE

PCSO David Trowbridge was pleased to report that things have been very quiet in Appleshaw. The recent issue with the travellers was dealt with no problems. PCSO David Trowbridge stated that Policing Policy is due to change and the emphasis will be to deliver on residents’ concerns. Residents are encouraged to sign up to Hampshire Alert as this will hold the survey of residents’ concerns.

Speeding through the village was raised and discussed at length> PCSO David Trowbridge stated that he does from time to time carry out a speed watch but cannot issue tickets, however he can arrange for a Police officer to be present to issue tickets. It was noted that three speeding tickets have been issued in the parish at a speed watch session held in June 2016.

Door Knockers trading was also discussed.

COUNCILLORS REPORTS

CLLR MR J CLEMENT – Reported that he had contacted Paul Walch at Hampshire Highways about the poor state of the road at either end of Home Farm Lane, Redenham. Hampshire Highways do not have the money to re-surface this road even though it has heavy usage.

Cllr Mr J Clements reported that he has received a query about a local farmer blocking footpaths with straw bales. This has been reported to Hampshire Rights of Way.

Cllr Mr J Clements spoke about confusion over a sticker put on his black bin by the refuse collectors, resulting in a telephone call to TVBC, after receiving a confused explanation it was stated that TVBC intend to improve the re-cycling service.

Cllr Mrs J Hopkins – Reported that the Dog Bins on the playing field are all full due to them being used at the Fete. The Clerk was asked to request an additional emptying.

Cllr Mrs J Hopkins reported that the Environment Agency are due to cut the ditches in the village in October and suggested that we start thinking on how we can get rid of the cuttings as the Environment Agency will not take them away.

It was noted that the speed repeater sign opposite Barncroft has not yet been reinstated. This will be followed up with Highways.

ANY OTHER BUSINESS

The Chairman reported that initial reports are filtering through that the 2016 Fete was a great success financially. The Chairman suggested that the Parish Council submit an application to the Fete Committee for funding towards the gang mowers and grass cutting. The Parish Council thought this a good idea.

The Chairman raised the issue of the Lengthsman Scheme. The Clerk reported that he and two of the neighbouring parish Clerks are meeting with Emma Broadbent from HCC in October to discuss joining the scheme in April 2017.

10 Parishes take part and each receive £1,000 in man hours to employ the Lengthsman. A potential Lengthsman has been identified. The Clerk will report back after the meeting with Emma Broadbent as to what jobs can be undertaken by the Lengthsman.

Cllr Mrs Hopkins reported that parents were parking on the grass near the play area. We need to make sure the Playing Field Trustees are aware of this.

CLOSE OF THE MEETING

The Chairman thanked everyone for coming and closed the meeting.

DATE OF THE NEXT MEETING

7.30pm on the 3rd November 2016 in the Village Hall.