

**Minutes of the Annual Appleshaw Parish Council Meeting held on Thursday
3rd May 2018 in the Appleshaw Village Hall, Appleshaw at 7.00pm.**

Present: Cllr Mrs A Cowlin – Chairman
Cllr Mrs J Hopkins
Cllr Mr D Green
Cllr Mr S Caddy
Cllr Mr S Bloyce
Cllr Dr G Legg
Richard Waterman – Parish Clerk
Borough Councillor Mrs P Mutton
Members of the Public – 5

WELCOME

The Chairman welcomed everyone to the meeting.

RESIGNATION

The Chairman read out a resignation letter she had received from the Parish Clerk.

The Clerk has completed 18 years of service and no longer wishes to continue in the position. The Clerk will continue for the next four months to see the Accounts through the Audit and will finish at the September meeting. The Clerk promised to organise a smooth handover to his successor.

The Parish Council were extremely sorry to hear this news.

ELECTION OF CHAIRMAN AND VICE CHAIRMAN

CHAIRMAN – Cllr Mrs J Hopkins proposed Cllr Mrs A Cowlin as Chairman, this was seconded by Cllr Mr S Caddy. There were no other nominations. All agreed. Cllr Mrs A Cowlin was elected Chairman.

VICE CHAIRMAN – Cllr Mrs A Cowlin proposed Cllr Mr S Caddy as Vice Chairman, this was seconded by Cllr Mrs J Hopkins. There were no other nominations. All agreed. Cllr Mr S Caddy was elected Vice Chairman.

Cllrs Mrs A Cowlin and Mr S Caddy both signed a Declaration of Office.

PARISH COUNCIL CHAIRMAN'S REPORT

Copy attached to official copy of minutes.

FINANCE – END OF YEAR ACCOUNTS

The Clerk produced the end of year accounts and explained each item.

APPLESHAW PARISH COUNCIL - Financial Report 3rd May 2018

RESULTS 2017/18

BUDGET 2018/19

INCOME

	£		£
Brought Forward Balance	9,522.61	Brought Forward Balance	70.00
Precept	9,500.00	Precept	9,500.00
SEB Consent	41.41	SEB Consent	40.00
Allotment Rents	230.00		
Total	<u>19,294.02</u>	Total	<u>9,610.00</u>

EXPENDITURE

Grass Cutting	3894.58	Grass Cutting	4000.00
		Clock Winding	20.00
Service Repair/Insurance	1226.88	Service Repair	400.00
Clerk's Wages	2160.00	Clerk's Wages	2160.00
Audit Fees	238.40	Audit Fees	310.00
Postage & Stationery	310.00	Postage & Stationery	200.00
Subscriptions	35.00	Subscriptions	35.00
Parish Council Insurance	617.11	Parish Council Insurance	670.00
Dog Loos	264.48	Dog Loos	350.00
Flashing Speed Sign Maint	100.00	Village Web Site	125.00
Play Area Repair/Inspection	566.00		
Village Maintenance	453.00	Village Maintenance	300.00
Allotments	540.00		
Street Lighting	242.92	Street Lighting	450.00
Reserves	8164.09	Reserves	500.00
Defibrillator Pads	27.45		
VAT	381.72		
Total	<u>£19,221.63</u>	Total	<u>£9,520.00</u>
Carried Forward	72.39	Budget Surplus	90.00
Total	<u>£19,294.02</u>	Total	<u>£9,610.00</u>
Reserves	£7,500.00	Reserves	£8,500.00
Allotments	£664.09		

The End of Year Accounts were approved. Proposed by Cllr Mrs A Cowlin and seconded by Cllr Mr S Caddy. All agreed.

CLOSE OF THE MEETING

The Chairman thanked everyone for coming and closed the meeting.