

Minutes of the Appleshaw Parish Council Meeting held on Wednesday 11th May 2022 in Appleshaw Village Hall at 7.30pm.

Present: Cllr Mr J Moloney - Chairman
Cllr Mr J Holder – Vice Chairman
Cllr Mr B Hodgson
Cllr Mr T Burden
Cllr Mr T Seymour
Cllr Mr M Watts
Richard Waterman – Parish Clerk
Members of the Public – 6

Apologies for absence: County Councillor Mr C Donnelly and Borough Councillor Mr P Lashbrook.

WELCOME

The chairman welcomed everyone to the meeting.

DECLARATIONS OF INTEREST

None recorded.

ELECTION OF CHAIRMAN AND VICE CHAIRMAN.

CHAIRMAN – Cllr Mr J Holder proposed Cllr Mr J Moloney as Chairman, seconded by Cllr Mr M Watts. There were no other nominations, Cllr Mr J Moloney elected Chairman.

VICE CHAIRMAN – Cllr Mr B Hodgson proposed Cllr Mr J Holder as Vice Chairman. Seconded by Cllr Mr M Watts. There were no other nominations. All agreed. Cllr Mr J Holder was elected Vice Chairman.

CHAIRMAN’S REPORT.

The Chairman reported that the last year had been challenging with Covid, but the Parish Council had managed to hold their meetings and continue with the maintenance of the village.

END OF YEAR ACCOUNTS.

APPLESHAW PARISH COUNCIL
RECEIPTS AND PAYMENTS FOR THE YEAR ENDING 31ST MARCH 2022

2020/2021		2021/2022
£	RECEIPTS	£
13,000.00	Precept	13,000.00
Nil	Bank Interest	Nil
Nil	Allotment Rents	340.00
Nil	V.A.T. Refund	Nil
43.79	Wayleave payment	44.89
200.00	Sale of mowing equipment	
	HCC Grant for Defibrillator	1,000.00
<u>13,243.79</u>		<u>14,384.89</u>

	PAYMENTS	
3,366.29	General Administration	3,331.04
787.54	Insurance	809.67
	New Rubbish Bin	218.99
806.31	Service /Repair for Mower	451.68
	Defibrillator	795.00
950.00	Website Hosting Fee Back dated.	
1,000.00	Dog Loo Emptying	1,018.00
260.00	Allotments	
246.04	Street Lighting	274.98
272.39	Village Maintenance	
3,789.49	Playing Field Grass Cutting + Ditch Clearing	4,591.63
3,489.62	New Grass Cutting Topper	
256.85	Flashing Speed Sign Maintenance	Nil
	Village Clock	965.00
1,121.42	V.A.T. on Payments	752.93
<u>16,085.95</u>		<u>14,486.56</u>
	RECEIPTS AND PAYMENTS SUMMARY	
10,976.47	Balance brought forward 1/4/2021	8,134.31
13,243.79	Add : Receipts	14,384.89
<u>24,220.26</u>		<u>22,519.20</u>
16,085.95	Less : Payments	14,486.56
<u>8,134.31</u>		<u>8,032.62</u>
	Appleshaw Parish Council Bank Reconciliation	
8,134.31	Lloyds Current Account	9,005.32
	Less Cheque not presented	
	No 311	18.70
	No 384	954.00
<u>8,134.31</u>		<u>8,032.62</u>

The Clerk ran through the End of Year Accounts and explained each item.

CERTIFICATE OF EXEMPTION – AGAR 2021/2022

The Parish Council agreed to submit a certificate of exemption as the turnover was below £25,000. Proposed by Cllr J Molony and seconded by Cllr Mr J Holder. All agreed.

ANNUAL GOVERNANCE STATEMENT 2020/2021

The Clerk read out the Annual Governance Statement 2021/2022 ensuring that there is a sound system of internal control, including arrangements for the preparation of the accounting statement.

The annual Governance Statement was approved by the Parish Council. Proposed by Cllr Mr J Molony and seconded by Cllr Mr J Holder. All Agreed. The Chairman and the Clerk will sign the relevant paperwork.

ANNUAL ACCOUNTING STATEMENTS 2021/2022

The annual Accounting Statement 2021/2022 was approved by the Parish Council.

Proposed by Cllr Mr J Malony and seconded by Cllr Mr J Holder. All agreed.

The Chairman and Clerk will sign the relevant paperwork.

MINUTES OF THE PREVIOUS MEETING

The minutes of the March meeting were signed as a true record.

MATTERS ARISING

SPEED SURVEY – The Clerk reported that there had been a delay in the implementation of this and the speed survey will now take place in the autumn.

ALLOTMENTS – Cllr Mr M Watts.

- Fees for allotment tenancy need revising with some allotment holders are only paying £10 a year for a full-size allotment. It was suggested that the fee for an allotment be raised to £1 a week, i.e. £52 per annum. The size of the allotment will also be taken into consideration. It was agreed to review the rents over the summer with the view to the increase in rents for the next year, beginning April 1st, 2023.
- Provision of water to the allotments was briefly discussed. The Clerk stated that Penton Grafton Parish Council had provided two animal troughs rather than a standpipe. This discouraged allotment holders from using hosepipes and sprinklers. This was noted. The cost of putting in water will be investigated.
- There is a considerable amount of rubbish dumped in the allotments and a plan of action is needed to get rid of this and stop it accumulating again.

FOOTPATHS – Cllr Mr M Watts and Cllr Mr B Hodgson.

The village footpaths are clear and walkable. There are two overgrown footpaths that are not being cut by the landowner. The Clerk will liaise with the Lengthsman and Cllr Mr M Watts will add these two footpaths to the cutting list.

VILLAGE MAINTENANCE - Cllr Mr T Burden.

- **GRASS CUTTING** - Keith and Chris Baynes the grass-cutting contractors have begun their contract. A misunderstanding about leaving the grass long around the edge of the playing field will be discussed: meanwhile, it was agreed the grass would be left uncut at the base of the trees.
- **HEMLOCK** - Hemlock is growing in the ditch again. This has been cut back, sprayed and will be monitored for further growth.
- **PLAYING FIELD FENCING** – Quotes to replace the damaged fencing around the playing field are needed. Dr Graham Legg stated that the village hall trustees have funds that could go towards the cost of the fencing.

DEFIBRILLATOR – The Clerk reported that the defibrillator cabinet had been delivered and he will liaise with Cllr Mr T Seymour to arrange access for the electrician and where it is to be sited.

PLANNING.

There were no new planning applications to discuss.

FINANCE.

Financial Statement 11th May 2022

Expenditure April and May 2022

R.N. Waterman	Administration A & M	£540.00
TVBC	Dog Bin Emptying	£1,232.58
Contour Fencing	Allotment Fencing	£163.20
DA Cook	Mower Servicing	£550.80
Mr B Pearce	Grass Cutting	£80.00
P Reynolds	Audit of Accounts	£270.00
HCC	Street Lighting	£178.73
Walnut Tree Inn	Jubilee Celebrations	£1,000.00
		<u>£4,488.70</u>

INCOME

TVBC ½ Precept = £6,500.00

Summary of Accounts 2022/2023

Opening Balance	1 st April 2022	= £ 8,032.62
Plus Income – April and May		£ 6,500.00
		= <u>£14,532.62</u>

Less Expenditure

April and May	= £ 4,488.70
	= <u>£10,043.92</u>

FUNDS AVAILABLE

Allotments	= £ 474.00
Parish Council	= £9,569.92
	= <u>£10,043.92</u>

THE QUEENS PLATINUM JUBILEE CELEBRATIONS.

Cllr Mr T Burden re-capped on the planned celebrations for the Queen's Platinum Jubilee:

- 50 Memorial Coins (the coins are 50 pence legal tender) will be handed out to the first resident 50 ARC children under the age of 14 years of age.
- The village green will be used for children's activities – a full programme of traditional games is to be organised.
- Village Green - A proposal was tabled to replace the two walnut trees that have been blown down in recent storms. Cllr Burden will liaise with Mr A Burgess. There is some concern about the health of the walnut trees on the village green. Advice will be taken on the condition of the soil and what can be done if it needs improving before any replanting.
- Parish ratepayers have contributed £500 towards the Jubilee Celebrations. Cllr Mr P Lashbrook has also approved a grant application of £500 from the Test Valley community budget.
- The school are preparing a 'time capsule' for the Platinum Jubilee and it has been suggested that it could be buried on the village green.
- Flyers advertising the village jubilee celebrations are to be distributed to every household in the village.
- Sue Smith offered to clean out and reorganise the telephone box library for the Jubilee and add magazines and children's books. The Parish Council supported

this. Cllr Watts and Cllr Hodgson offered to sort out the shelving in the telephone box.

- Cllr Mr P Lashbrook will ask if he can supply any road signs to help with safety for pedestrians at the jubilee festivities. Residents are encouraged to walk to the event rather than drive.

PARISH COUNCILLORS' REPORTS.

HIGHWAY ISSUES – It was felt that no progress is being made with the repair of the village roads. Potholes, despite being reported on several occasions, are not being repaired. The Parish Council would like to organise a site meeting with County Councillor Mr C Donnelly to highlight the problems.

CEMETERY MIRROR - It was reported that the cemetery mirror has been knocked over. Cllr Watts offered to take a look and reinstate the mirror.

DOG FOULING – Cllr Watts stated that the long grass left for wildlife in the village tends to encourage dog owners to let their dogs foul.

PARISH COUNCIL VACANCY.

Cllr Mr T Burden reported that Sue Smith has expressed an interest in joining the Parish Council. The Parish Council thought this excellent news. The Clerk stated that he will bring the necessary paperwork to the July Meeting so that Sue Smith can be co-opted on to the Parish Council.

HEDGEHOGS.

Residents are asked to be mindful of hedgehogs and to be aware of them on the village roads.

CLOSE OF THE MEETING

The Chairman thanked everyone for attending and closed the meeting.

DATE OF THE NEXT MEETING.

13th July 2022.

OUTSTANDING ITEMS.

- Speed Monitoring - HCC
- Refurbishment of the Village Notice Boards.
- Toad and Hedgehog Signs.
- Walnut Trees
- Grass Cutting
- Queens Platinum Jubilee Celebrations.