

## **Minutes of the Apples haw Parish Council Meeting held on Wednesday 8<sup>th</sup> March 2023 in Appleshaw Village Hall at 7.30pm.**

Present: Cllr Mrs S Smith – Vice Chairman  
Cllr Mr B Hodgson  
Cllr Mr T Burden  
Cllr Mr M Watts  
Richard Waterman – Parish Clerk  
Emma Moss – HR Manager. Pilgrim’s Foods, Tilley Down.  
Members of the Public – 14

Apologies: Cllr Mr E Pertwee – Chairman, County Councillor Borough Councillor Mr P Lashbrook.

### **WELCOME.**

Cllr Mrs S Smith welcomed everyone to the meeting.

### **DECLARATIONS OF INTEREST.**

None recorded.

### **PILGRIMS.**

Cllr Mrs S Smith wished to thank H.M. Bennett, Randall Parker Foods and now Pilgrims Foods for their continued support for the Village during the years they have been at the Tilley Down site.

Cllr S Smith introduced Emma Moss the HR Manager at Pilgrims Foods, Tilley Down.

Emma Moss spoke about the working relationship Pilgrims have with Appleshaw:

- Pilgrims try to work with the community and follow up any complaints received from the village.
- Speeding is an issue that it often raised. All staff are informed of this issue at their induction. Regular reminders are posted in the plant. All complaints received with a registration number of the vehicle are followed up and action is taken.
- Pilgrims have been kept abreast of the '20' mph proposals and are in full support of the scheme.
- All Pilgrims can do is try to manage the staff that work at the plant, unfortunately, they have no jurisdiction once an employee has left the site. Shift times have now changed and the end of the day is now 4pm. Reported incidents after that time are unlikely to be related to the site.
- Pilgrims also work closely with the Appleshaw School and are keen to promote Health and Safety. The Plant car park is open every day for parents to use when dropping off or picking up children – The bottom gate opposite the school is open for access to the car park every day.

The issue of the Plant lighting was raised by a Member of the Public.

Emma Moss stated that Pilgrims are aware of the issues with the plant lighting.

- Test Valley Borough Council Planners have been to look at the site lighting.
- The lighting is being looked at by a consultant.

- Some changes to the lighting have already taken effect. The direction of some of the lights have been altered and the times some of the lights are on have been changed.
- As there are staff/contractors on site at all times of the day and night the plant needs adequate lighting to adhere to Health and Safety guide lines.
- Emma Moss stated that she will keep the Parish Council informed of any further news and hoped that she would be able to come to the next Parish Council Meeting with an up-date.

Cllr Mrs S Smith thanked Emma Moss for comings and making Pilgrims position clear.

### **MINUTES OF THE PREVIOUS MEETING.**

The minutes of the January meeting were signed as a true record.

### **MATTERS ARISING.**

ALLOTMENTS The Clerk reported that the allotment bills and survey on having water supplied have now been sent out.

### **OUTSTANDING ITEMS – UP-DATE.**

- WALNUT TREES – Cllr Mr T Burden reported that advice on planting new Walnut Trees has been received, it has been suggested that a 2m X 2m hole is dug and fresh soil added. Cllr Mrs T Burden will now speak to Mr A Burgess.
- NOTICE BOARD REFURBISHMENT – On going.

Cllr Mrs S Smith reported that the Paruish Council have been approached by the PCC regarding the relacement of the Church Notice Board. They have requested that the Church Notice Board be placed on the Village Green side of the Church Wall to encourage people to read its contents, this could be shared with the Parish Council. There would be no cost to the Parish Council for the new Notice Board.

This was discussed at length and the feeling of those present was that it would spoil the look of the Green and that permission should not be given. The Parish Council noted this and will inform the PCC.

### **PLANNING.**

23/0056/REJN – Application to determine if prior approval is required for proposed installation of Solar Panel equipment on the roof of non-domestic building – Randall Parker Foods – NO OBJECTION.

### **FINANCE.**

#### **Expenditure February and March 2023**

R.N. Waterman	Administration F & M	£540.00
SBPC	Storage	£20.00
R.N. Waterman	Office Allowance	£100.00
Mr B Hodgson	Materials	£21.02
HCC	Street Lighting	£181.34
		<b><u>£862.36</u></b>

### **INCOME.**

VAT Refund £2,007.88

### Summary of Accounts 2022/2023

Opening Balance 1 <sup>st</sup> April 2022	=	£ 8,032.62
Plus Income – April and May		£ 6,500.00
June and July		£ 1,000.00
August and Sept		£ 60.00
Oct and November		£ 6,500.00
Feb and March		£2,007.88
	=	<b><u>£24,100.50</u></b>

#### Less Expenditure

April and May	=	£ 4,488.70
June and July	=	£ 3,958.18
Aug and Sept	=	£ 1,640.00
Oct and Nov	=	£ 2,546.29
Dec and Jan	=	£ 3,918.51
Feb and March	=	£ 862.36
	=	<b><u>£17,414.04</u></b>

= **£6,686.46**

#### FUNDS AVAILABLE

Allotments	=	£ 334.00
Parish Council	=	£6,352.46
	=	<b><u>£6,686.46</u></b>

### CHAIR'S REPORT.

Cllr Mrs S Smith reported:

- The Telephone Library Refresh has been delayed due to the recent cold weather.
- The Telephone Information Centre refurbishment is complete. A big thank you to Cllrs Tony Burden, Micky Watts and Barry Hodgson for all their hard work.
- Speeding – The Subgroup meet regularly for up-dates and any one is welcome to join.
- Meetings have been held with Pilgrims, Hampshire County Council and Test Valley Borough Council. The safety criteria is being looked at for the areas of road through the village where there is no pavement, especially from the White House junction down to the village.
- A Road Safety Day is being organised in the village.

### VILLAGE HALL.

The Village Hall Committee had nothing they wished to raise.

### PARISH COUNCILLORS' REPORTS.

CLLR MR T BURDEN – Reported that the leaning tree in the Play Area is dying. TVBC will be contacted to ascertain if planning permission is needed to fell the tree.

CLLR MR B HODGSON – Reported that two stiles have been repaired and the road gullies have been cleaned out. A pipe is to be put in at the bottom of the Village Green to assist with draining road surface water.

### MEMBERS OF THE PUBLIC.

#### Points raised and noted included:

- Now that the Village Hall is available during the day, a Craft Group has been set up. The first meeting is on the 5<sup>th</sup> April 2023 and will be held every other Wednesday from 1pm – 3pm. The Fete Committee have agreed to fund this and everyone is welcome.
- There is Police Surgery at The Fairground Hall the Saturday following this meeting.
- There was no news to report following a Police Incident in the Village.

- The Police are aware of anti-Social Behavior that has been occurring in the village involving Youth kicking in doors. A recent incident resulted in three Youths being identified.
- Residents are encouraged to report any speeding incidents to the Police with a Registration Number, Car details, time and date. The more reports the Police receive will escalate the problem for investigation.

**THANK YOU.**

Cllr Mrs S Smith reminded the Public that the Parish Councillors are all volunteers and she thanked the Parish Councillors and the Clerk for all that they are doing for the village.

**CLOSE OF THE MEETING**

Cllr Mrs S Smith thanked everyone for attending and closed the meeting.

**DATE OF THE NEXT MEETING.**

10<sup>th</sup> of May 2023.

**OUTSTANDING ITEMS.**

- Speed monitoring - HCC
- Refurbishment of the village notice boards.
- Walnut trees
- Allotments - provision of water.